

**To:** Rothery, Deirdre[Rothery.Deirdre@epa.gov]  
**Cc:** Rothery, Deirdre[Rothery.Deirdre@epa.gov]  
**From:** R8LOTUSI/R8/USEPA/US  
**Sent:** Thur 11/19/2015 4:19:19 PM  
**Subject:** Please confirm that your recent conference room request is booked on the central calendar.  
Re-book the appointment if does not appear.12/01/2015

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: 8114\_Pikes\_Peak  
Start Time: 12/01/2015 08:00:00 AM  
End Time: 12/01/2015 09:00:00 AM  
Purpose: U&O FIP

Click Below to View, Edit or Delete Your Reservation

<http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/3EA8FEF359415DD387257F020059A8EC?OpenDocument>

Please call the Conference Center staff at 312-7078 if you have any questions.  
You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.